



Student Name

Student ID#

Semester

Year

Grace School of Theology requires that all students make arrangements to pay their tuition prior to the payment due date or authorize a Sponsor/Third Party that will make payments on behalf of the students. The student is responsible all payments and any portions thereof not made by the Sponsor/Third Party. Third Party Sponsor can be Churches, Mission Organizations, Employers, Individuals, or other Organizations. Grace Scholarship or Financial Aid are NOT Sponsorships. Students are responsible for communicating with Sponsor/Third Party to assure the payment of tuition. Otherwise, the student will be disenrolled for non-payment.

Refund Policy: If a student drops a course before the first day of the module, he will be refunded 100% of his tuition plus the technology fee. If a student drops a course after the first class session but before the Drop Date for the module/semester, the student is still responsible for 25% of his tuition plus all the fees. After the Drop Date there are no refunds. NOTE: Payments received by Sponsor/Third Party will be refunded to the Sponsor/Third Party not the student.

I have read the above statements and am authorizing the below mentioned Sponsor/Third Party to make payment on my account for the current semester. By signing below I am acknowledging that I am responsible for and will pay Grace School of Theology the total amount of my current semester's invoice that is not paid by the Sponsor/Third Party. I also acknowledge that I will be responsible for communicating with Grace School of Theology and the Sponsor/Third Party in reference to my account until payment is made in full by the required payment dates.

Sponsor/Third Party Organization

Student's Signature

Date

A typed signature is sufficient if this form is submitted electronically.