

# **Associate Pastor**

## ***Job Description***

This unique role provides biblical leadership and discipleship to these two specific areas of ministry and to the overall mission of Faith Bible Church (FBC). Biblical character and love for God and His Word and relational discipleship are absolutely vital for success in this role. Unless extenuating circumstances exist, this person and their family will actively attend all FBC functions including but not limited to Sunday service, small groups, Bible studies, retreats, and conferences. This Pastor reports to the Senior Pastor and works shoulder to shoulder with other staff, elders and ministry leaders for shared services, systems, policies and processes.

## ***Essential Job Functions for overall FBC ministry***

- Assist the Elder team in church communication, organizational leadership, and ministry team development.
- Oversee Worship on Sunday mornings, making sure the worship team is prepared and equipped for the service using the Worship Initiative platform.
- Help manage and maintain the church property including organizing and scheduling building usage, maintenance, repairs, cleaning and improvement projects. If you are able to self-perform some of these tasks yourself or find people within the church, that will be beneficial but not expected.

## ***Essential Job Functions for Student Ministry***

- The Word of God will be central in every gathering. This means it will be taught in all events unless otherwise discussed with the Elder team.
- Weekly events will run according to the public school calendar and church calendar combined.
- Outreach events where Students can invite their friends will be carried out once a month.
- The Associate Pastor will take Students on a summer camp or mission trip experience every Summer. A Fall weekend retreat is highly recommended as well.
- A minimum of 8 hours a week will be spent hanging out with Students and/or going to their activities outside of the mid-week Students gathering.
- A Student leadership team will be formed and nurtured. This team needs to be formed of Students whose home-church is FBC and are partners or working towards becoming a partner. This team needs to have structure in terms of their reason for being formed. This team should be involved in serving alongside other ministry team leaders on Sundays as well.
- Sunday morning Faith Equip specifically for Students is to be planned and executed each week. The Associate Pastor is expected to teach or train another man (leading male students or male/female students) or a woman (leading female students only).
- All volunteers who serve in Students will be background checked and interviewed by the Associate Pastor.

## ***Essential Job Functions for Young Adults Ministry (YAM)***

- The Word of God will be central in every gathering. This means it will be taught in all events unless otherwise discussed with the Elder team.
- The Associate Pastor will oversee weekly gatherings for YAM.
- The Associate Pastor will plan a calendar of events for YAM.
- The Associate Pastor will brainstorm and implement strategies for ministry growth and outreach in the community.

## ***Education and Experience***

This position requires a Bachelor's degree and/or a bible college degree or Master's degree from a like-minded seminary. Successful individuals must have a proven track record of effective leadership, judgment, and above-reproach character. This includes being in full support of the church's statement of faith and values.

- Love for God, His word and His people
- Leadership traits that are exercised in love, trust and accountability, humility and willingness.
- Process understanding and experience
- Technology and systems understanding and application fluency